

PROMOTION

Students are promoted based on the academic proficiency established during the school year as described in the Promotion and Retention Standards printed below, OR through exhibiting mastery/proficiency in other measures as recognized by the Superintendent and Board of Education.

Elementary and High Schools

To facilitate the communication between parent/teacher, which is essential to the education process, teachers shall issue:

- Mid-nine-week report to include averages in all subjects to all students regardless of grade status.

- Report cards at the end of each nine-week period.

Attendance information shall be included in both reports. Parents are responsible for reviewing these reports and monitoring their child's progress.

Promotion and Retention Standards For Grades 1-6

To Be Promoted: (Based on the Scoring Rubric)

Students in **Grade 1 & Grade 2** must pass math and reading with:

A yearly average of **70** is required to pass math.

A yearly average of **70** is required to pass reading.

A yearly average of **70** is required to pass all other subjects.

Scoring Rubric

A	90-100
B	80-89
C	70-79
F	69 and below

Students in **Grades 3 – 6** must pass math and reading with:

A yearly average of **60** is required to pass math.

A yearly average of **60** is required to pass reading.

A yearly average of **60** is required to pass all other subjects.

Students must not fail more than two subjects (retention results if students have three yearly failures in subject other than math and reading). Students must attain the above listed grade average on **GRADE LEVEL WORK**.

Promotion and Retention Standards For Grades 7 & 8 and High School

To be promoted to the next grade level a student must pass five out of seven classes which must include Math, Reading/Language Arts, AND one other class (Science or Social Studies). Any failed core class for students 9-12 will be repeated through Credit Recovery.

To be on track for timely graduation a student should earn:

6 Credits by Grade 10

12 Credits by Grade 11

17 Credits by Grade 12

CREDIT RECOVERY PROGRAM

Cleburne County School System will implement a credit recovery program based on the Alabama Credit Recovery guidelines. This program will target students with academic attendance deficits. Students who do not meet the requirements listed below will be required to repeat the course in its entirety.

Instruction and Curriculum

- a. Credit Recovery curriculum will be aligned with the Alabama Course of Study
- b. Credit Recovery may be delivered through instructional technology or may be delivered through a certified teacher at the discretion of the school system.

The student must have made a 40 or higher average in the class to be eligible to participate in Summer School, and the student will receive a grade of no more than 70 upon satisfactory completion of the course. The grade received for credit recovery will not replace the grade earned in the classroom. Any student wishing an opportunity to replace a grade must retake the course in the classroom setting with a Cleburne County teacher. Both the original grade and the credit recovery grade will appear on the student's transcripts. Cleburne County's grading formula can be found in this handbook.

Students pursuing the Alabama High School Diploma with Advanced Academic Endorsement may not gain credit for academic classes through credit recovery such as summer school. If a student fails an AP or Honors class, the student is ineligible for the endorsement but may continue to take AP or honors classes.

Credit recovery is NOT recognized by the National Collegiate Athletic Association (NCAA). A student athlete wishing to participate in the NCAA clearinghouse will need to complete the full course and not participate in credit recovery.

Summer School classes are offered to students in 8 – 12 grade. A student who does not pass coursework in a logical and sequential order should be strongly encouraged to attend an approved summer school to earn the required Carnegie unit(s) necessary for orderly progression through the courses required for graduation. Class dates are TBD. Students will only be allowed to receive credit for **TWO** courses. Students will be required to stay in the program until completion to receive credit for the work done. Summer school credit recovery will be offered in English/Literature, Social Studies, Science and Mathematics **There is a fee of \$150 for each course taken during Summer School (partial and full courses included).** The Cleburne County Student Code of conduct rules and regulations will apply to all students attending summer school with the following exceptions:

- **There will be a NO TOLERANCE DISCIPLINE POLICY.** One discipline referral will result in removal of the student from classes and no refunds will be extended.
- Students cannot be absent for more than one day during the time period of recovering their credit/credits.
- **NO LOITERING-ONCE STUDENTS LEAVE THE BUILDING THEY MUST LEAVE THE PARKING LOT.**

Acceleration opportunities are available for students in Grades 9-12 during the calendar year.

HOMEBOUND SERVICES

A student with an injury or illness that requires absence from school for an extended period (more than four weeks) may request homebound services. An application to request homebound services may be obtained from the school counselor. Receipt of these services which include online classes is contingent upon continued physician documentation of need. A schedule will be set between homebound teacher and parent. Homebound services will be re-evaluated periodically.

EARLY DISMISSAL

12th grade students who are satisfying graduation requirements and are in line for graduation shall be allowed to leave school early daily if they qualify for one of the following:

***Dual Enrollment *Job Training Agreement *Orientation to Work Option *Hardship**

DUAL ENROLLMENT / DUAL CREDIT

A student must meet dual enrollment institution requirements for dual enrollment entry and the following Cleburne County minimum academic and school-wide criteria:

- A. Student must have a "B" average in completed high school courses.
- B. Student must have a minimum 80/"B" average in previous corresponding subject if available.
(Example: Student must have a minimum 80/"B" average in grades 9 and 10 English to take dual enrollment English in grade 11.)
- C. To take dual enrollment classes without previous corresponding subjects (i.e. electives, students must have a "B" average in completed high school courses).
- D. Student must be in grade 10, 11, or 12.
- E. Student must be in good standing i.e. no truancy issues; discipline record (class II or III), fees owed, etc.
- F. Upon recommendation of department head or guidance counselor, student must receive written approval to pursue dual credit enrollment from the high school principal.
- G. 1) Student must be enrolled in courses offered at a Cleburne County school and apply credit earned through dual enrollment toward graduation as specified in the approved high school curriculum guide (no remedial courses).
2) Elective courses may be taken to enhance an academic or technical course requirement at the high school and may serve as elective credit. However, elective courses cannot substitute for a required course. For example: Creative Writing may be taken as an elective but cannot substitute for required English. Elective courses may apply toward a Technical Endorsement. As with all post-secondary courses, technical elective courses must be approved by the Principal prior to post-secondary registration.
3) All accelerated students who have completed academic core course requirements may be approved to take additional course work in a specific academic or technical discipline.
- H. Any failing grade will disqualify the student from future dual enrollment consideration, and grade "D" or below will place the student on academic probation meaning that students are not allowed to take dual enrollment classes during the probation semester.
- I. For colleges or universities that report only letter grades the following scale will be used for points averages:

A = 95 points B = 85 points C = 75 points D = 65 points

A student approved for dual enrollment credit must satisfy and provide the following:

- A. Enrollment criteria for colleges, junior colleges, and technical schools.
- B. The student is responsible for all costs incurred including but not limited to tuition, books, fees, transportation, meals, etc.
- C. Parent must sign a waiver of liability for Cleburne County Schools and provide transportation to and from off-campus courses. Cleburne County Schools' staff and faculty will work with students to arrange their class schedules to accommodate dual enrollment. However, students will be required to sign in and sign out and meet all deadlines. It must also be noted students will not be allowed to skip course sequence for that dual enrollment.

ADVANCED PLACEMENT COURSES

Advanced placement courses are designed for academically superior students who qualify based upon test scores, grades, teacher recommendations and satisfactory completion of the application process. Students must fulfill two of the three established criteria to be eligible: 1) teacher recommendation 2) maintain a B average in given content, 3) Placement test and/or 18 composite score on ACT. College credit may be earned on the national examination at the discretion of the student's chosen college. A mandatory fee of \$25 is due by May 1. The approximate cost for the exam will be \$54 - \$91 dollars.

VALEDICTORIAN/SALUTATORIAN/ HONOR GRADUATES

Students who are eligible to be honor Graduates, Valedictorian, or Salutatorian shall have been enrolled in the Advanced Academic Endorsement classes. Those classes are honors-level English, Math, History, Science and foreign language credits (parts 1 and 2 of the same foreign language must

be used) totaling at least 18 credits of the 24 required. If a dual enrollment or Advanced Placement (AP) class is not included in core classes, then the student must take one core dual enrollment or AP class in addition to honors core classes. Averages for core classes taken at the high schools will not be replaced by outside dual enrollment averages, and no more than 8 dual enrollment classes may be used as core credit. In schools where Advanced Placement classes are offered 10 points shall be added to the AP class average, and *10 points shall be added to the dual enrollment class average. However, no bonus points will allow any 9-week average, semester average, or final average to exceed 110 points.

Student averages will be calculated at the end of the first semester of the students' senior year. Students must earn an average of at least 90.00 to be recognized as an honor graduate and will wear gold cords or stoles at graduation. Students will be given a copy of their transcripts and grade calculation method at the end of the first semester of their senior year, but class rankings will not be released until after the end of the 3rd nine weeks.